



Town of Pulaski  
42 First St. NW  
Pulaski, VA 24301  
Phone: 540-994-8606  
Fax: 540-994-8699

## Manufactured Housing Permit Application Requirements

All applications must be complete. Incomplete applications will not be accepted.

Please mark each box indicating that you have submitted the following items.

- Two copies of your scaled plat showing the location of your home and all other structures.
- A copy of the manufacturer's set up instructions along with the home's serial number.
- Anchor system instruction and manufacturer's instruction.
- Two copies of foundation plan. See requirements below.
- All contractors are required to have permits.

Foundation plan must include at a minimum.

- Provide wall height, width and length of home. Provide I-Beam size and spacing on the plan.
- Footing size and spacing- **Assumed soil bearing capacity is 1500 psf**. If you do not have your home's setup manual you may use table 10 from the Clayton Homes manual.
- Pier size- single stack, double stack, reinforced or engineered- Height is measured from the top of the footing to the top of the pier.
- Anchor size, type and spacing- **Soil classification is type 4 and** all of the augers on the anchor must be below frost line (24"). In line anchors must be 48" at a minimum.
- Perimeter anchor and pier location(s)
- Show longitudinal anchors on the plan when required. HUD – 3285.402; Clayton Table 21.

**All persons setting manufactured homes or installing decks/porches, HVAC, plumbing and electrical are required to be licensed by the state of Virginia.**

**Please call (994-8615) if you have any questions.**