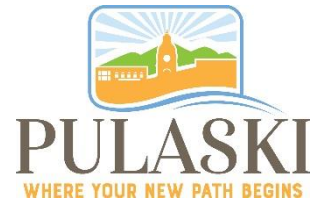


AGENDA
TOWN COUNCIL MEETING
Tuesday, April 7, 2020
7:00 p.m.



7:00 p.m.

Legislative Session

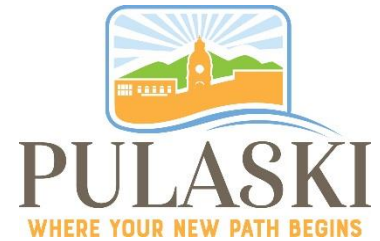
Council Chambers

1. **Call to Order** Mayor Clark
2. **Pledge of Allegiance** Councilman Clontz
3. **Invocation** Councilman Goodman
4. **Roll Call of Council**
5. **Modify Agenda If Necessary**
6. **Guests and Visitors**
Recognize Audience Present
7. **Presentations**
 - a. Pulaski on Main Board of Directors, Cathy Stripling, Board President
8. **Public Hearings**
9. **Public Comment Period**
*(The Town Council welcomes your input. You may **address the Council** by completing a **speaker's slip** available at the door and giving it to the Clerk of Council prior to the meeting. At this time, you may address the Council on items that are not on the agenda or items on the Consent Agenda. Time limit is five (5) minutes.)*
10. **Consent Agenda**
(The Consent Agenda is approved on one motion. Council Members may pull consent items to be considered after business items.)
 - a. Consideration of March 3, 2020 Council Meeting Minutes
11. **Project Update**
 - a. Project Summary Sheet
12. **Old Business**
 - a. FY 19-20 Budget Review and Discussion
 - b. FY 20-21 Budget Review and Discussion
13. **New Business**
14. **Closed Session**
Under Virginia Code 2.2-3711(a) 8 (**1 Item**)-Consultation with Legal Counsel Concerning a Loan Modification Request.
15. **Reminder of Future Council Meetings**
 - a. To Be Determined.

Reasonable accommodation will be provided for persons with disabilities, if requested.

Pulaski Town Manager's Office

P.O. Box 660 42 1st Street, NW
Pulaski, VA 24301
540-994-8600



April 3, 2020

To: Mayor David Clark
Members, Pulaski Town Council

From: Shawn M. Utt, Town Manager

RE: April 7, 2020 Council Meeting Packet summary

Below are summaries related to specific agenda items. Should additional information become available, we will provide as quickly as possible:

7. Presentations:

- a. **Pulaski on Main Board of Directors, Cathy Stripling, Board President** – Ms. Stripling has requested time on the agenda to provide the Council with an update on the workings of the Board. This was originally scheduled for the March 17th Council work session but due to it being cancelled, we rescheduled it for the April 7th meeting.

8. Public Hearings:

- a. **None.**

10. Consent Agenda:

Minutes of the March 3, 2020 Council meeting are **enclosed** for your review/approval.

11. Project Updates:

- a. **Project Summary Sheet** – Due to the COVID-19 virus there were not any major changes in the status of ongoing projects. Minor changes were noted as follows:
 - The Downtown Façade Program is about the same.
 - The pocket park was surveyed and is being prepared for the pavers.
 - Materials have been arriving at the Train Station for the roof replacement.
 - The second replacement officer to staff the narcotics unit is at the police academy. However, the academy class has been adversely impacted by the pandemic. The training schedule for this individual may be delayed therefore extending our original time table for full unit staffing.

12. Old Business:

Below are summaries of each budget that needs to be discussed (current fiscal year as well as next fiscal year). However, I wanted to present a timeline of events I believe to be necessary for your contemplation while reviewing the budgets:

- **May 6th meeting** – 3 Public Hearings, including one for the FY20 Budget Amendment, one for a proposed 3% Water Rate Increase (required by VDH for Brookmont HAA5 Project), and one for the FY21 Draft Budget proposal.

- June 2nd meeting – Formally set the water and sewer rates (no proposed increase with Sewer this year); Adopt FY21 Proposed budget (think of this as a “bookmark budget”)
 - July meetings – We hope to be able to have much stronger understanding of our budget projections by July. We will then present a revised budget for FY21 which will need a formal public hearing prior to adoption. It may be best to incorporate this hearing with the normal “roll-overs” that will need to be accounted for.
- a. **FY19-20 Budget Review and Discussion** – I have prepared the **enclosed** revisions to the current budget using the projections we have to date. I would like to schedule a public hearing to amend the current fiscal year’s budget, bringing it in line with revised estimates that were (1) compared to FY19 budget totals and (2) using the current situation with the COVID-19 pandemic. Some items of note include:

For revenues:

1. Revenues from Local Taxes – the largest anticipated decreases include the Sales Tax and Meals Tax. Prior to the COVID-19 pandemic, both funds were projected to be much higher than budgeted, which helps in the overall annual projection. In addition, we corrected the Communications Tax deficit but lowering that projection by \$80,000 to \$370,000. Last fiscal year, that fund generated \$390,211 but I felt it was best to continue to lower that revenue not knowing what the Commonwealth would end up taking before forwarding our portion. In total, we have lowered the total revenues projected from local taxes by just over \$200,000.
2. Permits/Fines & Forfeitures/Recreational Charges – looking at revenues to date in these 3 areas, we are projecting an overall increase of \$86,000, spurred largely by a one-time \$50,000 payment from Calfee Park in revenue sharing as well as asset forfeitures that shouldn’t be counted on for an annual revenue source.
3. Transfer from Other Funds – we are correcting the budget to account for the decision not to transfer funds from the Water and Sewer funds into the General Fund.
4. Other Financing Sources – we are accounting for the bond proceeds related to the purchase of the fire truck from the Town of Blacksburg as well as the repairs to the train station roof/guttering. The bond proceeds were just over \$400,000.

For expenses:

1. Most of the minor adjustments are related to higher than expected Worker’s Comp insurance charges to each department. The total increase, town-wide, was just over \$20,000.
2. The increase in Community Development (\$32,000) accounts for part-time positions that have been charged there this fiscal year rather than to the Town Manager’s budget or The Marketplace budget.
3. The savings in Finance Department (\$47,000) accounts for the move of some employees from Finance to the Water/Sewer funds as well as changes to the way we are billing customers (moved to a contractor for printing/mailing).

4. In Administrative Services, we ended up with higher than anticipated insurance costs (Liability, Vehicle, Property Coverage, etc.) but were able to have savings in what was budgeted for retiree health insurance costs.
5. The \$32,000 in savings under Contributions is largely due to a lower than anticipated charges from the County regional dispatch operations.
6. The Police Department's overall increase was fueled by Health Insurance for dependents (\$36,000), mid-year promotions due to transitions (\$15,000), Worker's Comp (\$8,000) and a higher than expected "Contract Security" costs (\$25,000) due to Pulaski Yankees and other partnerships. It should be noted that the "Contract Security" expense has a corresponding revenue as well to zero out the cost overall.
7. In the Streets Department, those savings are made up from current vacancies as well as an adjustment to the equipment calculations that are charged toward the VDOT funds but do not show up as actual costs on the budget.
8. The lion's share of the savings in General Properties and Vehicle Maintenance are related to current vacancies.
9. The purchase of the Blacksburg Fire Truck and Train Station roof repairs account for the increase in the Capital Outlay budget.
10. The EPA Brownfields increase accounts for funding received from last fiscal year but expenses this fiscal year.

As you know, for the current budget year I have frozen all new hiring. In addition, due to the anticipated effects of the COVID-19 pandemic, I have frozen all non-essential spending. Thus, these expenditure projections can realistically be lower but I would prefer those show up as overall savings in the audit rather than cutting things too close with a revised budget document. I expect this item to garner a good amount of discussion from Council and believe it is as good of a revised budget as we can hope for given the many unknowns we are dealing with.

I would like to recommend Town Council schedule a public hearing on the revisions to the current fiscal year to be held on Wednesday, May 6th at the Legislative Meeting.

- b. **FY20-21 Budget Review and Discussion** – There have been several edits to this draft budget (see **enclosed** summary) to help allow for a buffer depending on overall revenue expectations. In total, I have adjusted tax revenues to what I believe to be the likely levels, of course those are simply a guess at this point. I have also pulled a total of \$388,158 out of normal expenditures and placed them in "Budgetary Fund Balance" as a placeholder. These funds were pulled from the following various departments:

- Community Development – \$51,068 for the Community Development Specialist position;
- Police Department – \$56,027 for the replacement for a Patrol Officer position;
- General Properties – \$42,462 for a vacant Laborer position;
- Vehicle Maintenance – \$42,462 for a vacant Mechanic Technician position;
- Capital Outlay - \$196,139 for all of the proposed CIP work other than the Fire Department's proposed Burn Building Repair grant.

The reasoning behind presenting a budget in this fashion was to continue the current operation of halting non-essential spending and freezing new hiring. If we are fortunate enough to realize in July that the

revenue projections are accurate, we can then redistribute those funds to these five areas and move forward with normal operations of the Town. Also enclosed is a draft ad for the proposed FY21 budget.

13. New Business

- a. **None.**

14. Closed Session

One item under Va. Code 2.2-3711 (A) 8 – consultation with legal counsel concerning a loan modification request.

Minutes of the Pulaski Town Council meeting held at 7:00 p.m., March 3, 2020 in the Council Chambers of the Town Municipal Building at 42 First Street, N.W.

In attendance were:

Mayor: David L. Clark, presiding

Councilmen Present: G. Tyler Clontz; Brooks R. Dawson; Gregory C. East; Joseph K. Goodman; Lane R. Penn; James A. Radcliffe

Administration: Shawn M. Utt, Town Manager
Nichole L. Hair, Deputy Town Manager

Legal Counsel: Spencer A. Rygas, Town Attorney

Press: Melinda Williams, Southwest Times

Staff: Kim Caudill, Administrative Manager, Public Works
Sherri Gallagher, Building Official
Chief Robbie Kiser, P.F.D.
Rebecca Leeper, Finance Director
Jessica McKinney, Permit Technician
Bill Pedigo, Town Engineer
David Quesenberry, Clerk of Council
Chief Gary Roche, P.P.D.
Nathan Smythers, Engineering Technician

Others Present: Jacob Adams Shannon Collins Matt Conner
Jeremy Cox Ronald Cox Travis Cox
Matt Hall Elaine Hawkins Adam Hodge
Todd Hurst Justin Kemp Nathan Lawrence
Blake Le Jaime Long Andy McCready
Rankin Ring Terry Smusz Johnny Turner

1. Call to Order

Mayor Clark called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Dawson.

3. Invocation

The Invocation was given by Mayor Clark.

4. Roll Call

After the Invocation, the roll was called. Present were Mayor Clark, Mr. Clontz, Mr. Dawson, Mr. East, Mr. Goodman, Mr. Penn and Mr. Radcliffe. Since all members were in attendance, a quorum was present to conduct business.

5. Modification of the Agenda

No modifications were requested or made to the agenda.

6. Recognition of Guests and Visitors

Mayor Clark welcomed those persons in attendance and thanked them for giving of their time to attend. Council next heard a presentation by Ms. Terry Smusz on behalf of New River Community Action.

7. Presentations

a. *New River Community Action, Ms. Terry Smusz*

Ms. Terry Smusz, CEO of New River Community Action (NRCA) reviewed the agency's annual report for Council for FY 18-19.

During the previous fiscal year, Ms. Smusz reported that NRCA assisted 2,260 Pulaski Co. residents. Given that their data system did not distinguish between Town and County residents, the figures she presented would be for County residents except in a couple of instances.

Emergency Assistance was the largest program which was operated out of their N. Jefferson office and assisted low income persons who were one missed paycheck or one unexpected bill from a financial crisis. Last year 371 Pulaski Co. residents were served by the Food Pantry and assisted 1,124 residents with temporary financial assistance for rent, utilities and non-narcotic prescriptions. In addition, NRCA assisted 226 individuals in 82 households with \$5,340 in payments to the Town of Pulaski to maintain water and sewer services.

NRCA also worked in partnership with the Pulaski County Emergency Needs Task Force to provide emergency assistance. NRCA staff screened applicants for emergency assistance to determine eligibility for Task Force funds, as well as referrals to other services as appropriate.

Ms. Smusz said that the Head Start program operated four classrooms at their center on Bob White Boulevard and the Early Head Start Learning Center at New River Community College, where children of low income students and staff were served. Head Start was a comprehensive program providing not only child development education, but also preventative health services which included developmental health screening and services for parents to improve their family wellbeing and economic stability. Last year, 99 Pulaski Co. children and their families were served at the two centers.

Another program offered by NRCA was the Virginia Cares Program which assisted persons coming out of jail or prison to re-enter society. Working closely with the Probation and Parole Office, NRCA assisted 62 Pulaski Co. residents. The program helped with basic needs such as food, shelter and clothing for an individual coming out of prison. It also taught job readiness skills, assisted in finding employment; and offered support groups and life skills education. The agency had been highly successful in finding employment for participants in the Virginia Cares Program.

The Pulaski County Commissioner of Revenues Office was helping with this year's Volunteer Income Tax Program. Pulaski was the most active community within this program. Last year 239 taxpayers were assisted in accessing tax credits to increase their income.

Ms. Smusz updated Council on two, new program offerings by NRCA: the RESTORE Program and the Two-Family Whole Generation Program.

The RESTORE Program assisted families impacted by the opioid crisis with career planning and job training for women in recovery who are able to participate in employment. For women heading households who have been impacted by the opioid crisis, RESTORE offered job training and helps to address barriers (e.g. child care, transportation) that could affect completion of training and education. RESTORE was funded by the U.S. Department of Labor and was administered through a collaboration with Total Action for Progress (TAP) which is located in Roanoke.

NRCA was one of six community agencies selected in Virginia to receive state funding to participate in a new pilot program to advance the Two Generation or Whole Family Approach. This was a state initiative modeled after the Swift Start Program. Whole Family participants would be families with children who will work with an NRCA case manager approach to access a variety of services including job training and education programs for the parents and Head Start for the children, with the goal of breaking the cycle of poverty.

This pilot program was limited to Pulaski and Giles counties in the New River Valley. It would have a high level of case management intensity and, unlike Swift Start and RESTORE, would have resources available to address child care, transportation and tuition costs. It was anticipated that the program would be funded for five years.

Funding for the successful Swift Start program would end in June. Ms. Smusz expressed regret at the loss of this successful program but felt that with RESTORE and Whole Family, similar services would be available to carry forward the same type of program as Swift Start.

Ms. Smusz expressed appreciation and thanks for the Town's financial support. She asked if there were any questions.

There being no further questions or comments, Council next moved to the Public Comment Period.

8. Public Hearings

No public hearings were scheduled on the agenda.

9. Public Comment Period

Mayor Clark said he had two registered speakers for the comment period and asked Mr. Ronald Cox (2011 Darst Avenue, Dublin) if he would come forward and address the Council.

Mr. Cox said he and some others attended the last Council meeting and talked with Mr. Goodman, Mr. Clontz and Mr. Utt. He added that he and some others had come to follow up and to see where they stood with access to Gatewood, since they were denied access last year both during the season and off-season. He told Council that one of the others in attendance had contacted Mr. Valach who told him he did not want more than one tournament a month this year. The reason given was there was not enough parking for everyone, which they did not understand. Mr. Cox added that he had emailed both Mr. Utt and Mr. Goodman. Mr. Cox then concluded his comments.

Next speaker recognized was Mr. Rankin Ring (Wytheville). Mr. Ring complained about the diminished use of the lake caused by the current management of Gatewood limiting their access to it. They could no longer get into the park during the hours that people normally fish, which for them was at night. The reason given for the limited access was due to parking. Mr. Ring asserted that in the 30-40 years he fished at Gatewood he had never noticed parking to be an issue. His group's boats were parked along the road at the picnic area and not in the parking lots so it had never been a problem.

Mr. Ring said regarding parking for the hours that they wanted to fish, there was nobody there, but the gates were locked. In the past the group would pay the "honor box" which he had never failed to do. In addition, he bought a season pass last year which he cannot purchase this year. The restrictions remained even though there were few if any people in the park.

Mr. Ring said he was retired and had hoped to go fishing in his retirement years. Many of the group felt they were contributing something to support the lake. Mr. Ring said that two members of their group spent more than \$3,000 at Gatewood last year. It was not like the group did not use the other facilities at Gatewood he said, but they spent money there. Denying them entry did not seem reasonable. He offered that the group was willing to buy a season pass or whatever to let the Town know they were there. The group was open to compromise but just did not want to be denied access to the lake. Mr. Ring then concluded his remarks.

Mr. Radcliffe asked if this group was a club or if they had a "go to" person. Mr. Ring replied that they were just friends competing between each other and having a fun day fishing. Mr. Radcliffe then asked if there was a meeting with the vendor. Mayor Clark responded that he did not know if there was a meeting set up or not, but there would be more discussions about this. Addressing Mr. Ring, Mayor Clark said that he did not have any answers at this point

Mr. East asked if there was a good itemized list of the concerns to be addressed. Mr. Hurst responded that they could make one. Mr. East felt that would allow Council to go down the list and see what options were available. Mayor Clark asked that the list be given to Mr. Utt so he could distribute it to the Council.

Mr. Matthew Connor next addressed Council.

Mr. Conner said he had communicated with the others about this issue and agreed with them. He had also communicated with Mr. Valach who indicated he was willing to work with the fishermen during the off hours, which was why a drop box was installed. Mr. Connor said he had purchased a \$10,000 boat rigged specifically for Gatewood and had taken it to the park to use the facility, but found the gates were locked. In the past Mr. McManus wrapped the lock and everyone knew to wrap the lock back and pay the honor fee.

Mr. Connor related that on one occasion he went to Gatewood for night fishing, arriving there at 5:00 p.m. Told by the caretaker that he had to be off the water by dark, Mr. Connor thought that the posted hours of operation were from eight to eight. On his way back to shore at a quarter to eight, Mr. Connor said the caretaker yelled at him and told him that the operator (Mr. Valach) was coming with a group of people to do night paddle boarding. He told Mr. Connor he could stay out as long as he wanted. Mr. Connor questioned if that was not catering to one group and not the other.

Mr. Connor said he noticed on Facebook that Mr. Valach did business at Claytor Lake and had taken over the Rock House Marina. He felt that Mr. Valach promoted paddle boarding and kayaking which led the fishermen to feel left out. It was unfair he continued since he and the other gentlemen were not new to the park, but Mr. Valach was. All the fishermen wanted was an equal voice to ask for a chance. Emphasizing that the group were responsible in their use of the lake and policed themselves, Mr. Connor observed that there had been no issues when Mike McManus ran the facility. As a recreational fisherman, he felt like he did not have an equal voice. Mr. Connor thanked the Council and concluded his remarks.

Mr. Ring mentioned a possible safety issue, involving primitive campsites. If the gate was locked he said, if there was a medical emergency, those people needed to be able to leave.

Mr. Radcliffe asked Mr. Utt if there had been discussion on putting a boat launch ramp off the camping area since it stayed open he thought, 24 hours. Mr. Cox responded that gate was locked too. Mr. Ring said the campground was normally open during the season when people were camping. The only boat ramp was at the dock.

Mr. Connor said everything had been pretty much moved out of the store to the campground next to the hostess' camper. Another issue he said was that the cove, as you drive from the store back to the gate, was now off limits to fishing because the dock reached all the way across. Yet he maintained, kayaks were in the cove.

Mr. Radcliffe suggested the group appoint a spokesman and meet with the Town Manager, before a meeting with Mr. Valach, to come up with a solution. He felt the group had every right to fish there. Mr. Ring added that the group did catch and release only.

Mayor Clark expressed his appreciation to the group and asked them to get more information to Mr. Utt.

Council then heard from Mr. Andy McCready

Mr. McCready addressed the Council as a member of the New River Resource Authority Board (NRRRA) to bring some matters to Council's attention. Noting the successful operation of the regional landfill and its favorable financial status, Mr. McCready notified Council and members of the community of an upcoming public hearing by the NRRRA. Pulaski County was represented on the Board by Mr. McCready and Dean Pratt.

Currently he continued, the prepared budget included some rate adjustments and increases. Regarding the rate for municipal solid waste, a rate that had not changed in 10 years, Mr. McCready said that an increase of one dollar per ton was proposed. However, he wanted to make Council aware of two other issues.

First, there was a rate proposal to increase the Alternate Daily Cover (ADC) rate which applied to material that could be spread upon the landfill to cover the refuse. He wanted to call that to Council's attention because of an industry within the Town that generated waste composed of sand and cement. Given that the industry was in the Town and there was a proposal to substantially raise this rate, Mr. McCready urged the Town to come to the public hearing and speak against the proposed ADC rate increase.

Secondly, Mr. McCready mentioned a proposal to increase the landfill rate for clean wood by \$5 per ton, despite the fact that the operation was more than breaking even. It was his view that the rate needed to be held where it is. Again he urged Council to attend the meeting and speak to the Board about holding those rates level.

The next topic Mr. McCready said directly affected the Dora Highway Recycling Center.

He explained that in the late 1980's, Pulaski County, the Town of Dublin and Radford City took their garbage to the Ingles Mountain Landfill. Following the Town of Pulaski's decision to discontinue its garbage collection and allow the County to take the service over, the Town's garbage was also taken to Ingles Mountain for a number of years. The three entities (Pulaski Co., Dublin, Radford) imposed upon themselves a \$5 per ton levy to pay for the perpetual care of the Ingles Mtn. landfill.

The levy each locality paid now totaled \$4.25 million. The Department Environmental Quality (DEQ) required the members to set aside \$1 million for the landfill, but the Board elected to set aside \$2 million. That left \$2.25 million that could be refunded to the former users. The county's portion would be refunded to the Pulaski County PSA which could use the funds for the Dora Highway Recycling Center. Mr. McCready said that the PSA and the Board of Supervisors wanted to get the Dora Center up and running.

If there were a refund of that money, Mr. McCready said it could as a match for the land, labor and effort the Town of Pulaski had put in on the Dora site. A full refund of the \$2.25 million would give Pulaski Co. over a million dollars; Dublin over \$100,000; and Radford over \$500,000. There had been one vote on the refund which both the Town of Dublin and City of Radford voted against despite his information that the City of Radford supported it.

Mr. McCready suggested that Council members who knew members of the Dublin and Radford councils contact them concerning this issue and ask them why they did not want a refund of their citizen's money. Each of these communities put a tax on themselves and placed the funds in escrow including the citizens of the Town of Pulaski. The last time there was a refund of the Ingles Mtn. landfill funds, called PDR (Pulaski Co.-Dublin-Radford), the funds were used to build the large item drop site in Dublin. He thought it interesting that when it came to building a similar center in the Town of Pulaski, there seemed to be a little more trouble.

Mr. McCready said the NRRRA public hearing would be held on Wednesday, March 25th at 12:00 noon at the NRRRA offices. He hoped that the Town would send people to the hearing and let it be known that the NRRRA should keep the ADC rate and the clean wood rate level. One point that Mr. McCready expected to be brought up was the NRRRA received less waste from all contributing localities. He thought that this was due to manufacturers putting less packaging around their products. The bottom line was that Town citizens had money tied up in the NRRRA and were not receiving even the interest off the funds. He suggested that pressure be applied so other members understand the importance of this issue to the Town of Pulaski.

As a side issue due to a legal opinion, both Giles and Montgomery counties agreements to join the landfill had strong and clear language that they had no contractual obligation concerning the Ingles Mountain Landfill. Over the last five years they had not voted on the issue, but new legal opinion allowed both localities to vote on the issue and they were voting "no". Mr. McCready wanted Council to know that he, Mr. Pratt and

Mr. Sweet and the Board of Supervisors were working on that particular issue. The reason being if you had no interest in a financial issue, then you should not be voting on it.

The PSA, Mr. McCreedy said, had not committed to purchasing new garbage trucks so that money could go to the Dora Highway Center (\$300,000) because of the PSA's desire to get the Dora Center completed. He asked that if members of the Council or the public felt so compelled, to please come to the public hearing and let them know of its importance. He declared that he and Mr. Pratt were committed to securing the refund.

Mr. Radcliffe said he found it hard to take sitting on \$25 million and wanting to raise the rates on anyone in the County or Town. He understood there were also raises discussed regarding salaries. Furthermore, Mr. Radcliffe said he found out the Dublin Council was unaware of the situation. Mr. McCreedy responded that was the problem in that there were members on the board that had been there a long time. Mr. Radcliffe said one member that was voting against the Town and Council was no longer a Council member. Mr. McCreedy agreed adding that citizens did not come to the NRRRA Board Meeting because it was at noon on a Wednesday. The matter (refund) had not received any publicity and Mr. McCreedy said he intended to make sure the citizens of these communities know the money is there.

Mr. East asked for Mr. McCreedy's opinion as to the justification for setting on \$25 million and wanting to raise rates. Mr. McCreedy said he could give the justification he heard which was that the money earned \$450,000 a year in interest resulted in a savings of \$0.30 per ton. He added he would not have come to Council unless he felt that public exposure and the assistance of Council was needed.

Mr. Goodman thanked Mr. McCreedy for his presentation and was glad they could work together since the Dora site would be a big plus for the Town. Mr. McCreedy said \$300,000 with the Town's contributions would make a very nice drop center. The Board of Supervisors and the PSA were willing to make the investment in the Dora site.

Mr. Radcliffe opined that if there were one who would side with us (County), to which Mr. McCreedy added if one sided with us and the adjacent jurisdictions to (Giles Co., Montgomery Co.) "quit sticking their noses in our business", we would get a refund.

Mr. Utt asked when the public hearing was. Mr. McCreedy replied at 12:00 noon on Wednesday, March 25th. Mr. McCreedy then thanked Council.

Mr. Utt, noting that there would be a work session before the hearing, asked Council to allow the Clerk of Council to work with Mr. McCreedy to draft a resolution for Council to adopt which he could hand deliver to the NRRRA Board at the budget public hearing.

There being no further discussion, Council next considered the Consent Agenda.

10. Consent Agenda

a. Consideration of the February 4, 2020, Council Meeting Minutes

Mayor Clark called for a motion to approve the Council Meeting minutes of February 4, 2020. Mr. Dawson moved to approve the February 4, 2020 Council minutes. The motion was seconded by Mr. Penn and approved by unanimous voice vote of the Council.

Next item for review was the Project Summary Sheet.

11. Project Updates

a. Project Summary Sheet

Mr. Utt asked if Council had any questions.

Mr. Clontz asked for an update on the blight agreement. Mr. Utt reported that the Town had its first applicant. He mentioned the area behind Meadowview, where eight apartment units had been demolished at cost of \$35,000, had been awarded the maximum \$5,000 grant. The program seemed to be working and the effort

was moving forward. Mr. Utt suggested possibly issuing a press release to advertise the program to interested citizens and developers.

Mr. Dawson asked for an update on the Filter Plant. Mr. Pedigo said the contractor had started the demolition which was been completed. The process for ordering the filter bed was underway. There had been a problem with the supplier (filter bed) who declined to offer the guarantee the engineers expected. Another manufacturer was located who would honor it with no time extension. Mr. Pedigo ventured that the deadline could still be met to get the filter in. Mr. Utt added that the Town was waiting for the materials to arrive and that the filter bed was cleaned out and looked good.

Mr. Goodman asked when the project would be completed. Mr. Pedigo opined that it would be around the end of July.

There being no more discussion, Council next considered "New Business" starting with the 2020 U.S. Census Proclamation-Resolution 2020-07.

12. Old Business

There were no items for consideration under "Old Business."

13. New Business

a. 2020 U.S. Census Proclamation/Resolution 2020-07

Mr. Utt made note of the resolution in the packet that had been approved by the County Board of Supervisors. The resolution was an effort to get the word out on the Census because the more people that are counted, the better off the Town would be. There would be a greater impact by the Census on the County's side than the Town's because the Town did not get as much in Federal funds while the County had more funding tied to the Census.

Sales tax revenues the Town received were tied to the Census because of the number of school age children. The Town was working with the County on the Complete Count Committee to insure that the word about the Census got out. Mr. Utt said he understood that the surveys should be coming out in a couple of weeks through the mail. Ms. Hair added that there would be a card showing up in the mail on how the Census could be done on-line.

On Mayor Clark's call for a motion, Mr. East moved to adopt Resolution 2020-07 as written. The motion was seconded by Mr. Goodman and approved on the following roll call vote of Council:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Aye
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Following the vote, Council discussed appropriations from the Gatewood Dam Reserves for four DCR grants.

b. Appropriation from Gatewood Dam Reserve for DCR Grants

Mr. Utt reported that the Town had been working on grant funds to begin the repair process for which reserves had been set aside for Gatewood Dam. The Department of Conservation and Recreation's (DCR) Dam Safety Program utilized 50/50 matching grants. The Town had been awarded four of these grants for engineering reviews. Total funding provided by DCR would be \$43,500 which would have to be matched by the Town.

Over the last four years, Council had placed \$100,000 into the Gatewood reserve fund. Mr. Utt said the local match needed to be appropriated from the reserve fund and placed into the General Fund, which this resolution would do. The Town had officially accepted the grants and was waiting on the agreements, etc. before presenting the necessary paperwork, for which the Town was now ready.

Mr. Goodman inquired, as a point of clarification that the \$43,500 was earmarked from other funds and was not classified as unappropriated reserves. Mr. Utt replied that he was correct. In the audit, the amount would be labeled as restricted reserves. The funds would be taken from restricted reserves and be placed in the budget.

Mr. Goodman moved to adopt Resolution 2020-08, Resolution Appropriating Matching Funds for DCR Grants for Gatewood Dam Studies as proposed. The motion was seconded by Mr. East and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Aye
Gregory C. East	-Aye	James A. Radcliffe	-Aye

After discussion had concluded, Council next received a report regarding Prospect Avenue Traffic Flow Options.

c. Prospect Avenue Traffic Flow Options

Mr. Goodman requested that it be entered into the public record that he lived on Prospect Avenue and since there were more than 20 homes affected, according to the Code of Virginia he was not considered to have a conflict of interest on this issue.

Mr. Utt said that Council may or may not have heard citizen's complaints about traffic patterns on Prospect Avenue. Six or seven weeks ago, one citizen attempted to "calm" the traffic by parking his vehicle and a utility trailer on the opposite side of the street. While slowing traffic down it also created a safety issue (since solved) which opened up a larger discussion concerning the traffic pattern in general on Prospect Avenue. A lot of unexpected traffic he continued, cut through Prospect Ave. on their way to the northwest side of town. A resident of the area suggested a community meeting of those persons residing within a few short blocks of Prospect Ave. to receive input on what their personal issues were.

Engineering prepared a map, shown on the Chamber's view screen, of the road width along various sections of Prospect Avenue. Mr. Utt said the width of the street varied from 19 feet to 30 feet starting at the intersection with 10 St., N.W. To place the street width in perspective, VDOT standards require a minimum of 10 feet width for each travel lane for residential roads. For two way traffic there should be a minimum of 20 feet. If on-street parking is added, an additional six to eight feet of width was added for a total of 26-28 feet of pavement width for two-way traffic and off-street parking. Prospect Ave. did not meet this minimum width until its intersection with 10th Street.

Mr. Utt noted during the neighborhood meeting there seemed to be two issues: (1) on which side of the street should parking be allowed; and, (2) speeding involving people running stop signs. The Police Department had been on Prospect quite a bit trying to gauge what was going on including a "radar box" to collect data. While there was a perception of speeding, Mr. Utt felt there was definitely a safety issue that needed to be discussed. He added he would like to get some feedback from Council and asked if others had comments.

Mr. Goodman said since the meeting he had tried to talk to the neighbors to gauge their feelings and perceptions. There had been a number of times where he had requested the Police Department to watch drivers running the stop sign, which happened a lot in front of his own residence. What was occurring was that a lot of drivers were going up Prospect Ave. and getting off on 15th or 16th Street to get to Robinson Tract or cutting over to Northwood. There was probably more traffic on the road than it was designed for.

Of concern he continued was the development of the Prospect area by people who have cars, especially from Route 11 to 8th Street. Those homes have less parking on their property so more people were parking one or two cars on the street which allowed only room for one car to get by. Because of speeding and running stop signs, the situation was becoming a safety issue. In addition pedestrians were walking on the street which created a safety perception or an outright danger.

In talks with his neighbors, Mr. Goodman said the solution they asked for would be to have one way traffic between Route 11 and 8th Street. From what he had heard, most persons had requested the one way traffic going “up” Prospect from Route 11 with alternating parking by each block. The alternate parking would force drivers to move to the other side of the street which would slow them down. An additional measure discussed was “rumble strips” to alert drivers to an upcoming stop.

In discussions with residents between Route 11 and 8th St., Mr. Goodman said most did not park on the street but indicated their concerns were speeding and running stop signs. The impression he received from these residents were that one-way or two-way traffic would not solve anything, but that a different approach was needed.

Residents said they would like to try something for six months, then have a follow up meeting to see if the measure(s) were effective. Mr. Goodman ventured that something might have to be tried for a couple of years to change the use of Prospect as a “cut through”. There was interest in measures that were not generally available to the residents. Mr. Goodman noted that proposed legislation in the General Assembly that would allow the Town to drop the speed limit to 15 miles per hour. In general he concluded, residents were interested in a way to increase safety, slow traffic down a bit, and allow for parking. Looking at the map Mr. Goodman remarked that Prospect Ave. simply was not wide enough for two-way traffic and on-street parking. He invited Council members to go and see how many cars were parked on the street in the evening between 6th St. and 8th St.

Mr. Goodman added that despite Public Works concern over snow, an additional recommendation would be to place stop signs at the top of Madison and the top of Washington which might help to slow traffic down on Prospect.

Mr. Utt recommended that a time be determined to schedule a community-wide public hearing, given the need to hear from more residents than those in the three blocks since a lot of people used that road and its use could not be restricted. The goal was to make the street safer for everyone who lived there and used it. He thought it would be best to schedule a meeting date as well as a venue different from a regular Council meeting. Mr. Goodman said that the citizens had requested several weeks prior notice before a hearing, so they could adjust their schedules and attend.

Mr. Dawson asked since VDOT requirements required 20 feet for two-way traffic and the road was needed for parking, would we be in a situation where the road would, from a safety standpoint, need to be one way. Mr. Utt responded the road (Prospect Ave.) itself was grandfathered. If a new road was brought into the VDOT system it would have to be 20 feet wide for two-way traffic; 28 feet wide for two-way traffic with on-street parking. He added those were parameters to gauge where we should be as compared to where we were.

Mr. Goodman mentioned that widening the street would anger the residents. Mr. Utt said it was not an option. Mayor Clark said that most houses were close to the street anyway. Mr. Goodman noted the easement was for a 50 foot right of way which was quite close to his residence.

Mr. Radcliffe asked about what the residents thought at the meeting. Mr. Utt thought that the majority of the residents in the room were happy with one-way traffic and on-street parking. In discussions with staff and the Public Safety people, Mr. Utt said they were leaning in the other direction since it was better for public safety to allow two-way traffic with traffic calming measures to slow them down. It would be better to have access without confusion for drivers. Mr. Radcliffe asked Mr. Utt if he favored no parking on Prospect. Mr. Utt responded that was one of the directions, but he preferred to get some feedback from the citizens. He added he personally favored that approach.

Mr. East asked if the primary problem was between 8th St. and Route 11. Mr. Utt said that was the worst of it, but the narrow part of the street continued on up to 10th Street. Mr. Goodman said the street was about the same width from 11th St. to 10th St. the difference being that those homes from 8th St. and up were setback

further and had driveways. The homes between 11th St. and 8th St. did not have the option of not parking on the street.

Mr. East asked if the houses on the left going up the hill were the primary concern. Mr. Utt said it was residences on the right side going uphill. Mr. Goodman explained that residents of both sides parked on the street. Generally he said, noting “No Parking” signs on the left side between 7th St. and 8th St., most of the neighborhood knew to park on the right side. However there were now so many cars as compared to the past.

Mr. Radcliffe asked if the thought was to eliminate parking below Mr. Goodman’s residence. Mr. Goodman said he believed that was what Staff was discussing which he felt would not be acceptable to the residents who might have to take part of their yards for parking. Potentially with the new zoning ordinance’s provisions for lot coverage, they may not be able to do that in any event without violating the zoning ordinance. In response to Mr. Radcliff’s mentioning one-way traffic, Mr. Goodman said that in talking with the residents from 6th St. to 8th St., he felt that was what would be requested. Most residents wanted to hear about the options that would be put forth and wanted to know that something would be done, hopefully before summer.

Mr. East asked Mr. Utt about the timeline for the issue. Mr. Utt responded what he would like to find a good location and an acceptable date for a meeting and report back to Council on March 17th. Council could then schedule the public hearing. He was not sure where the meeting would be held and how many citizens would attend. Mr. Goodman ventured since there were only thirty houses in the area, there would probably be less than 100 persons attending.

Mr. Dawson felt it was important to open the hearing up to all persons who used that street since they would have an opinion on the matter as well.

Mr. Goodman asked Chief Roche if he had any traffic counts for Prospect Ave. during the period the “radar box” was deployed. Chief Roche said he did not bring that data with him, but as he recalled for the period from Monday through Thursday there were approximately 1,300+ vehicles.

Mr. Utt said he would report back to Council at the work session.

After discussion concluded, Council moved on to the Closed Session.

14. Closed Session

Mayor Clark then requested a motion to enter Closed Session for four items as follows: two items under Va. Code 2.2-3711 (A) 1, personnel matters regarding the Town Manager Quarterly Review and Options for a Reorganization Plan; and, two items under Va. Code 2.2-3711 (A) 8, consultation with legal counsel concerning a Performance Agreement-Project Cow and a Review of the Gatewood Operations Agreement.

Mr. Goodman moved to enter the Closed Session. The motion was seconded by Mr. Clontz and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Aye
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Council entered Closed Session at 8:14 p.m. and returned from Closed Session at 10:26 p.m.

Mayor Clark asked for a certification motion that Council only discussed the four items for which it went into Closed Session: two items under Va. Code 2.2-3711 (A) 1, personnel matters regarding the Town Manager Quarterly Review and Options for a Reorganization Plan; and, two items under Va. Code 2.2-3711 (A) 8, consultation with legal counsel concerning a Performance Agreement-Project Cow and a Review of the Gatewood Operations Agreement.

Mr. Goodman moved to certify the closed session. The motion was seconded by Mr. Clontz and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Aye
Gregory C. East	-Aye	James A. Radcliffe	-Aye

Following the vote on Closed Session certification, Mayor Clark asked if there was another motion.

Mr. East moved that Council authorize Town Staff to formally approve a performance agreement for Project Cow and waive revenue sharing for the period of the performance agreement. The motion was seconded by Mr. Goodman and approved on the following roll call vote:

Lane R. Penn	-Aye	Joseph K. Goodman	-Aye
Brooks R. Dawson	-Aye	G. Tyler Clontz	-Aye
Gregory C. East	-Aye	James A. Radcliffe	-Aye

15. Reminder of Future Council Meetings and Adjournment.

Mayor Clark reminded Council of the budget work session on March 10th at 6:00 p.m. and the Council Work Session on March 17th at 5:00 p.m.

There being no further business, Mayor Clark called for a motion to adjourn. Mr. Goodman moved to adjourn. His motion was seconded by Mr. Radcliff and approved by the unanimous voice vote of Council at 10:29 p.m.

Approved: _____
David L. Clark
Mayor

ATTEST:

David N. Quesenberry
Clerk of Council

FY 2019-2020 Budget Amendment #2

	Current Budget	Amendment	Revised Budget
GENERAL FUND REVENUES			
Total Property Taxes	\$ 2,781,405.00	\$ (101,528.58)	2,679,876.42
Total Local Taxes	\$ 3,229,000.00	\$ (100,204.00)	3,128,796.00
Total Permits	\$ 20,800.00	\$ 9,390.44	30,190.44
Total Fines & Forfeitures	\$ 46,500.00	\$ 22,359.00	68,859.00
Total Recreational Charges	\$ 18,700.00	\$ 54,790.50	73,490.50
Total State Non-Cat Aid	\$ 13,500.00	\$ (904.00)	12,596.00
Total State Categorical Aid	\$ 3,016,249.23	\$ 21,035.00	3,037,284.23
Total Federal Aid	\$ 175,000.00	\$ 5,000.00	180,000.00
Total Misc Revenue	\$ 169,656.00	\$ 10,224.00	179,880.00
Total Rental Property	\$ 16,748.00	\$ 1,240.00	17,988.00
Total Transfer from Other Funds	\$ 510,513.09	\$ (252,913.00)	257,600.09
Total Recovered Costs	\$ 235,600.83	\$ 7,294.17	242,895.00
Total Other Financing Sources	\$ 118,232.00	\$ 407,373.00	525,605.00
TOTAL REVENUES	\$ 10,351,904.15	\$ 83,156.53	\$ 10,435,060.68
GENERAL FUND EXPENSES			
Total Town Council	\$ 52,703.20	\$ 123.78	52,826.98
Total Clerk of Council	\$ 72,787.56	\$ 801.70	73,589.26
Total Mayor	\$ 8,409.00	\$ (1,559.08)	6,849.92
Total Town Manager	\$ 332,571.57	\$ (3,209.56)	329,362.01
Total Community Development	\$ 171,418.21	\$ 32,990.89	204,409.10
Total Finance	\$ 594,808.85	\$ (47,989.24)	546,819.61
Total Administrative Services	\$ 325,243.00	\$ (12,148.71)	313,094.29
Total Engineering	\$ 250,443.86	\$ 2,287.38	252,731.24
Total Contributions	\$ 526,145.00	\$ (32,150.23)	493,994.77
Total IT Department	\$ 149,000.00	\$ 31.60	149,031.60
Total Police	\$ 2,595,458.70	\$ 81,847.52	2,677,306.22
Total Fire	\$ 858,966.33	\$ (31,128.74)	827,837.59
Total Building Inspections	\$ 195,985.94	\$ (3,056.08)	192,929.86
Total Street - Ineligible	\$ 236,794.72	\$ 26,285.84	263,080.56
Total Streets - Eligible	\$ 1,444,524.19	\$ (147,787.90)	1,296,736.29
Total Refuse Disposal	\$ 3,300.00	\$ (600.18)	2,699.82
Total General Properties	\$ 378,487.85	\$ (153,686.93)	224,800.92
Total Cemeteries	\$ 13,014.00	\$ 25,590.24	38,604.24
Total Parks	\$ -	\$ -	-
Total Gatewood	\$ 23,500.00	\$ (3,091.56)	20,408.44
Total Senior Center	\$ 91,056.24	\$ 2,089.39	93,145.63
Total Motor Vehicle Maint.	\$ 130,370.70	\$ (54,039.22)	76,331.48
Total Debt Service	\$ 705,125.00	\$ -	705,125.00
Total Transfers	\$ 7,500.00	\$ -	7,500.00
Total Capital Outlay	\$ 410,906.00	\$ 266,531.39	677,437.39
Total Train Station	\$ 12,200.00	\$ (1,946.02)	10,253.98
Total Museum	\$ 30,664.79	\$ 180.26	30,845.05
Total Town-Wide Projects	\$ 113,863.21	\$ 6,790.00	120,653.21
Total EPA Brownfields	\$ -	\$ 130,000.00	130,000.00
Total Downtown Rev.	\$ 616,656.23	\$ -	616,656.23
TOTAL EXPENSES	\$ 10,351,904.15	\$ 83,156.53	\$ 10,435,060.68

DRAFT

	Current Budget	Amendment	Revised Budget
WATER FUND REVENUES			
Total State Categorical Aid	\$ 1,776,606.60	\$ (1,776,606.60)	-
Total Miscellaneous Revenue	\$ 5,500.00	\$ 889.06	6,389.06
Total Transfers from Other Depts	\$ 7,500.00	\$ -	7,500.00
Total Utility Connections	\$ 1,926,000.00	\$ 52,445.54	1,978,445.54
Total Debt Proceeds	\$ 190,000.00	\$ 100,000.00	290,000.00
TOTAL REVENUES	\$ 3,905,606.60	\$ (1,623,272.00)	\$ 2,282,334.60
WATER FUND EXPENSES			
Total Debt Service	\$ 218,986.00	\$ 36,854.17	255,840.17
Total Transfers	\$ 180,920.00	\$ (180,920.00)	-
Total Capital Outlay	\$ 1,989,606.60	\$ (1,784,681.60)	204,925.00
Total Water Trans. & Distribution	\$ 513,159.98	\$ (65,051.54)	448,108.44
Total Filter Plant	\$ 960,309.71	\$ 406,600.53	1,366,910.24
Total Other Financing	\$ 42,624.31	\$ (36,073.57)	6,550.74
TOTAL EXPENSES	\$ 3,905,606.60	\$ (1,623,272.00)	\$ 2,282,334.60

	Current Budget	Amendment	Revised Budget
SEWER FUND REVENUES			
Total Federal Aid	\$ -	\$ -	-
Total Misc. Revenue	\$ 11,000.00	\$ (500.00)	10,500.00
Total Recovered Costs	\$ 26,157.00	\$ -	26,157.00
Total Utility Connections	\$ 3,382,240.00	\$ 64,556.11	3,446,796.11
Total Other Financing	\$ -	\$ -	-
TOTAL REVENUES	\$ 3,419,397.00	\$ 64,056.11	\$ 3,483,453.11
SEWER FUND EXPENSES			
Total Debt Service	\$ 733,929.00	\$ -	733,929.00
Total Transfers	\$ 201,993.00	\$ (201,993.00)	-
Total Capital Outlay	\$ 130,000.00	\$ (104,201.00)	25,799.00
Total Sewer Collection	\$ 249,414.93	\$ 10,046.95	259,461.88
Total Peppers Ferry	\$ 2,070,896.00	\$ 347,001.20	2,417,897.20
Total Other Financing	\$ 33,164.07	\$ 13,201.97	46,366.04
TOTAL EXPENSES	\$ 3,419,397.00	\$ 64,056.11	\$ 3,483,453.11

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
GENERAL FUND REVENUES								
Total Property Taxes	2,702,324.00	2,702,324.00	2,781,405.00	1,853,307.02	2,679,876.42	2,752,005.00	2,640,920.17	2,710,244.10
Total Local Taxes	3,152,000.00	3,152,000.00	3,229,000.00	2,042,518.57	3,128,796.00	3,236,200.00	3,163,521.21	3,109,726.17
Total Permits	5,600.00	5,600.00	20,800.00	19,996.11	30,190.44	20,800.00	39,433.92	35,655.22
Total Fines & Forfeitures	26,500.00	26,500.00	46,500.00	54,236.54	68,859.00	41,500.00	30,436.06	29,945.24
Total Recreational Charges	23,700.00	23,700.00	18,700.00	7,087.16	73,490.50	38,800.00	43,351.28	83,876.84
Total State Non-Cat Aid	12,500.00	12,500.00	13,500.00	10,381.11	12,596.00	13,500.00	11,888.19	20,520.46
Total State Categorical Aid	2,407,509.00	2,407,509.00	3,023,249.23	1,277,892.58	3,037,284.23	3,115,265.00	2,362,747.76	2,322,652.12
Total Federal Aid	125,000.00	125,000.00	175,000.00	149,847.56	180,000.00	180,680.00	271,321.20	88,596.50
Total Misc Revenue	170,156.00	170,156.00	169,656.00	120,037.55	179,880.00	154,776.00	221,946.99	172,295.39
Total Rental Property	17,488.00	17,488.00	16,748.00	8,821.00	17,988.00	16,451.24	16,701.00	40,284.39
Total Transfer from Other Funds	94,998.00	94,998.00	510,513.09	127,600.09	257,600.09	523,421.73	211,252.73	809,430.92
Total Recovered Costs	56,000.00	56,000.00	235,600.83	36,291.75	242,895.00	240,363.00	232,937.62	232,848.07
Total Other Financing Sources	24,000.00	24,000.00	118,232.00	430,165.32	525,605.00	24,000.00	27,266.34	382,345.55
TOTAL REVENUES	8,817,775.00	8,817,775.00	10,358,904.15	6,138,182.36	10,435,060.68	10,357,761.97	9,273,724.47	10,038,420.97
GENERAL FUND EXPENSES								
Total Town Council	49,903.20	48,903.20	52,703.20	37,126.62	52,826.98	50,430.20	58,505.07	56,292.42
Total Clerk of Council	76,185.00	76,185.00	72,787.56	48,027.99	73,589.26	72,786.87	74,249.38	71,830.97
Total Mayor	8,409.00	7,309.00	8,409.00	4,511.40	6,849.92	8,059.00	10,076.79	7,384.09
Total Town Manager	358,344.27	343,955.77	332,571.57	213,148.02	329,362.01	317,396.41	314,862.04	345,863.30
Total Community Development	194,376.06	108,859.96	171,418.21	128,537.74	204,409.10	108,947.71	126,656.95	80,714.68
Total Finance	624,890.26	486,597.62	594,808.85	373,862.76	546,819.61	589,508.94	572,249.46	518,968.25
Total Administrative Services	373,389.00	321,689.00	325,243.00	241,358.74	313,094.29	260,280.00	309,358.96	275,471.52

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
Total Engineering	265,347.62	256,421.12	250,443.86	171,921.93	252,731.24	250,484.75	227,509.13	244,427.11
Total Contributions	492,145.00	482,645.00	526,145.00	391,451.63	493,994.77	519,638.00	325,547.90	542,089.23
Total IT Department	157,000.00	157,000.00	149,000.00	146,272.16	149,031.60	241,929.54	243,080.01	208,965.61
Total Police	2,690,422.93	2,546,104.95	2,595,458.70	1,714,327.71	2,677,306.22	2,442,266.68	2,375,896.49	2,245,774.28
Total Fire	881,073.29	874,471.79	858,966.33	538,112.16	827,837.59	772,372.48	824,840.89	808,409.27
Total Building Inspections	199,367.53	87,650.00	195,985.94	130,885.83	192,929.86	187,734.00	123,688.47	101,708.36
Total Street - Ineligible	242,124.28	239,174.28	236,794.72	187,462.05	263,080.56	229,951.84	300,640.84	282,853.71
Total Streets - Eligible	1,494,124.53	1,479,124.53	1,444,524.19	872,805.25	1,296,736.29	1,448,572.45	1,553,459.18	1,936,216.06
Total Refuse Disposal	3,300.00	2,600.00	3,300.00	1,753.00	2,699.82	3,300.00	2,138.56	3,953.66
Total General Properties	377,216.00	215,968.53	378,487.85	150,708.68	224,800.92	218,747.74	227,679.90	209,556.56
Total Cemeteries	13,014.00	12,514.00	13,014.00	19,373.37	38,604.24	11,615.00	23,956.23	25,324.17
Total Parks	-	-	-	1,756.37	0.00	145,173.93	197,729.11	219,901.15
Total Gatewood	23,500.00	19,500.00	23,500.00	7,258.28	20,408.44	43,138.86	70,204.21	173,187.37
Total Senior Center	94,930.19	87,897.69	91,056.24	60,230.41	93,145.63	91,858.10	112,013.32	91,987.99
Total Motor Vehicle Maint.	124,746.78	73,622.55	130,370.70	46,925.01	76,331.48	121,402.29	85,834.04	109,779.40
Total Debt Service	243,161.00	243,161.00	705,125.00	206,518.63	705,125.00	716,995.00	716,900.46	719,293.14
Total Transfers	7,500.00	7,500.00	7,500.00	0.00	7,500.00	7,000.00	7,000.00	7,500.00
Total Capital Outlay	451,620.00	34,085.00	410,906.00	415,058.48	677,437.39	327,727.00	325,210.55	177,795.66
Total Train Station	12,200.00	10,150.00	12,200.00	9,360.61	10,253.98	9,200.00	19,273.34	13,376.07
Total Museum	30,664.79	28,864.79	30,664.79	21,376.91	30,845.05	27,203.35	29,010.63	12,247.84
Total Town-Wide Projects	104,462.27	77,662.27	120,863.21	82,286.10	120,653.21	127,195.83	104,956.36	72,088.08
Total Other Financing	-	388,157.95	-	0.00	0.00	160,000.00	0.00	0.00
Total EPA Brownfields	100,000.00	100,000.00	-	104,593.41	130,000.00	150,000.00	138,753.70	138,636.15
Total Downtown Rev.	-	-	616,656.23	64,734.55	616,656.23	696,846.00	0.00	0.00

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
TOTAL EXPENSES	9,693,417.00	8,817,775.00	10,358,904.15	6,391,745.80	10,435,060.68	10,357,761.97	9,568,128.70	9,701,596.10
Revenues	8,817,775.00	8,817,775.00	10,358,904.15	6,138,182.36	10,435,060.68	10,357,761.97	9,273,724.47	10,038,420.97
Expenses	9,693,417.00	8,817,775.00	10,358,904.15	6,391,745.80	10,435,060.68	10,357,761.97	9,568,128.70	9,701,596.10
Balance	(875,642.00)	0.00	0.00	-253,563.44	0.00	0.00	-294,404.23	336,824.87

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
WATER FUND REVENUES								
Total State Non-Categorical Aid	-	-	-	0.00	0.00	0.00	0.00	0.00
Total State Categorical Aid	-	-	1,776,606.60	0.00	0.00	1,788,500.00	0.00	50,000.00
Total Miscellaneous Revenue	5,500.00	5,500.00	5,500.00	4,139.26	6,389.06	4,000.00	9,852.22	6,113.18
Total Transfers from Other Depts	7,500.00	7,500.00	7,500.00	0.00	7,500.00	7,500.00	7,000.00	7,500.00
Total Utility Connections	2,072,000.00	2,072,000.00	1,926,000.00	1,384,306.20	1,978,445.54	1,914,527.27	1,872,934.49	1,791,772.07
Total Debt Proceeds	-	-	190,000.00	0.00	290,000.00	342,250.00	0.00	0.00
TOTAL REVENUES	2,085,000.00	2,085,000.00	3,905,606.60	1,388,445.46	2,282,334.60	4,056,777.27	1,889,786.71	1,855,385.25
WATER FUND EXPENSES								
Total Debt Service	253,018.00	253,018.00	218,986.00	255,840.17	255,840.17	218,986.00	258,717.82	201,689.93
Total Transfers	180,920.00	94,998.00	180,920.00	0.00	0.00	125,000.00	0.00	94,998.00
Total Capital Outlay	243,000.00	243,000.00	1,989,606.60	130,838.71	204,925.00	2,158,750.00	75,087.42	89,634.00
Total Water Trans. & Distribution	529,810.11	489,429.57	513,159.98	269,696.71	448,108.44	531,037.80	381,001.89	561,802.86
Total Filter Plant	941,026.48	941,026.48	960,309.71	761,782.77	1,366,910.24	895,030.46	928,731.53	885,780.72
Total Other Financing	-	63,527.96	42,624.31	0.00	6,550.74	42,973.01	15,670.00	0.00
TOTAL EXPENSES	2,147,774.59	2,085,000.00	3,905,606.60	1,418,158.36	2,282,334.60	4,056,777.27	1,659,208.66	1,833,905.51
Revenues	2,085,000.00	2,085,000.00	3,905,606.60	1,388,445.46	2,282,334.60	4,056,777.27	1,889,786.71	1,855,385.25
Expenses	2,147,774.59	2,085,000.00	3,905,606.60	1,418,158.36	2,282,334.60	4,056,777.27	1,659,208.66	1,833,905.51
Balance	(62,774.59)	(0.00)	0.00	-29,712.90	0.00	0.00	230,578.05	21,479.74

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
SEWER FUND REVENUES								
Total Federal Aid	-	-	-	0.00	0.00	2,640,050.00	0.00	21,000.00
Total Misc. Revenue	16,000.00	16,000.00	11,000.00	7,884.34	10,500.00	94,000.00	42,515.35	25,726.84
Total Recovered Costs	26,157.00	26,157.00	26,157.00	15,257.97	26,157.00	106,455.97	62,099.31	106,455.96
Total Utility Connections	3,557,000.00	3,557,000.00	3,382,240.00	2,531,883.46	3,446,796.11	3,252,200.00	3,291,302.52	3,056,883.36
Total Other Financing	-	-	-	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,599,157.00	3,599,157.00	3,419,397.00	2,555,025.77	3,483,453.11	6,092,705.97	3,395,917.18	3,189,066.16
SEWER FUND EXPENSES								
Total Debt Service	823,772.00	823,772.00	733,929.00	415,780.71	733,929.00	734,102.00	627,695.90	688,529.65
Total Transfers	-	-	201,993.00	0.00	0.00	187,169.00	0.00	110,556.00
Total Capital Outlay	315,000.00	315,000.00	130,000.00	5,799.00	25,799.00	2,825,050.00	20,849.33	300.00
Total Sewer Collection	333,138.90	322,598.36	249,414.93	172,436.81	259,461.88	258,878.25	193,342.86	252,642.61
Total Peppers Ferry	2,110,597.00	2,090,597.00	2,070,896.00	1,311,316.05	2,417,897.20	2,026,770.00	2,503,963.75	1,913,131.84
Total Other Financing	26,157.00	47,189.64	33,164.07	0.00	46,366.04	60,736.72	0.00	0.00
TOTAL EXPENSES	3,608,664.90	3,599,157.00	3,419,397.00	1,905,332.57	3,483,453.11	6,092,705.97	3,345,851.84	2,965,160.10
Revenues	3,599,157.00	3,599,157.00	3,419,397.00	2,555,025.77	3,483,453.11	6,092,705.97	3,395,917.18	3,189,066.16
Expenses	3,608,664.90	3,599,157.00	3,419,397.00	1,905,332.57	3,483,453.11	6,092,705.97	3,345,851.84	2,965,160.10
Balance	(9,507.90)	0.00	0.00	649,693.20	0.00	0.00	50,065.34	223,906.06

	2021 Department Requests	2021 Budget Rec's	2020 Budget Rec's	2020 Actual (as of 02/29/20)	2020 EOY Projection	2019 Budget Rec's	2019 Actual (as of 6/30/19)	2018 Actual (as of 6/30/18)
TOTAL FOR ALL TOWN BUDGETS								
GENERAL FUND								
Revenues	8,817,775.00	8,817,775.00	10,358,904.15	6,138,182.36	10,435,060.68	10,357,761.97	9,273,724.47	10,038,420.97
Expenses	9,693,417.00	8,817,775.00	10,358,904.15	6,391,745.80	10,435,060.68	10,357,761.97	9,568,128.70	9,701,596.10
Balance	(875,642.00)	0.00	0.00	(253,563.44)	(0.00)	0.00	-294,404.23	336,824.87
WATER FUND								
Revenues	2,085,000.00	2,085,000.00	3,905,606.60	1,388,445.46	2,282,334.60	4,056,777.27	1,889,786.71	1,855,385.25
Expenses	2,147,774.59	2,085,000.00	3,905,606.60	1,418,158.36	2,282,334.60	4,056,777.27	1,659,208.66	1,833,905.51
Balance	(62,774.59)	(0.00)	0.00	(29,712.90)	0.00	0.00	230,578.05	21,479.74
SEWER FUND								
Revenues	3,599,157.00	3,599,157.00	3,419,397.00	2,555,025.77	3,483,453.11	6,092,705.97	3,395,917.18	3,189,066.16
Expenses	3,608,664.90	3,599,157.00	3,419,397.00	1,905,332.57	3,483,453.11	6,092,705.97	3,345,851.84	2,965,160.10
Balance	(9,507.90)	0.00	0.00	649,693.20	(0.00)	0.00	50,065.34	223,906.06
COMBINED WATER/SEWER FUNDS								
Revenues	5,684,157.00	5,684,157.00	7,325,003.60	3,943,471.23	5,765,787.71	10,149,483.24	5,285,703.89	5,044,451.41
Expenses	5,756,439.49	5,684,157.00	7,325,003.60	3,323,490.93	5,765,787.71	10,149,483.24	5,005,060.50	4,799,065.61
Balance	(72,282.49)	0.00	0.00	619,980.30	0.00	0.00	280,643.39	245,385.80
TOTAL BUDGETED FUNDS								
Revenues	14,501,932.00	14,501,932.00	17,683,907.75	10,081,653.59	16,200,848.39	20,507,245.21	14,559,428.36	15,082,872.38
Expenses	15,449,856.50	14,501,932.00	17,683,907.75	9,715,236.73	16,200,848.39	20,507,245.21	14,573,189.20	14,500,661.71
Balance	(947,924.50)	0.00	0.00	366,416.86	(0.00)	0.00	-13,760.84	582,210.67

FY 2020-2021 Proposed Budget

GENERAL FUND REVENUES

Total Property Taxes	\$	2,702,324.00
Total Local Taxes	\$	3,152,000.00
Total Permits	\$	5,600.00
Total Fines & Forfeitures	\$	26,500.00
Total Recreational Charges	\$	23,700.00
Total State Non-Cat Aid	\$	12,500.00
Total State Categorical Aid	\$	2,407,509.00
Total Federal Aid	\$	125,000.00
Total Misc Revenue	\$	170,156.00
Total Rental Property	\$	17,488.00
Total Transfer from Other Funds	\$	94,998.00
Total Recovered Costs	\$	56,000.00
Total Other Financing Sources	\$	24,000.00
TOTAL REVENUES	\$	8,817,775.00

GENERAL FUND EXPENSES

Total Town Council	\$	48,903.20
Total Clerk of Council	\$	76,185.00
Total Mayor	\$	7,309.00
Total Town Manager	\$	343,955.77
Total Community Development	\$	108,859.96
Total Finance	\$	486,597.62
Total Administrative Services	\$	321,689.00
Total Engineering	\$	256,421.12
Total Contributions	\$	482,645.00
Total IT Department	\$	157,000.00
Total Police	\$	2,546,104.95
Total Fire	\$	874,471.79
Total Building Inspections	\$	87,650.00
Total Street - Ineligible	\$	239,174.28
Total Streets - Eligible	\$	1,479,124.53
Total Refuse Disposal	\$	2,600.00
Total General Properties	\$	215,968.53
Total Cemeteries	\$	12,514.00
Total Parks	\$	-
Total Gatewood	\$	19,500.00
Total Senior Center	\$	87,897.69
Total Motor Vehicle Maint.	\$	73,622.55
Total Debt Service	\$	243,161.00
Total Transfers	\$	7,500.00
Total Capital Outlay	\$	34,085.00
Total Train Station	\$	10,150.00
Total Museum	\$	28,864.79
Total Town-Wide Projects	\$	77,662.27
Total Other Financing	\$	388,157.95
Total EPA Brownfields	\$	100,000.00
Total Downtown Rev.	\$	-
TOTAL EXPENSES	\$	8,817,775.00

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WATER FUND REVENUES

Total State Categorical Aid	\$	-
Total Miscellaneous Revenue	\$	5,500.00
Total Transfers from Other Depts	\$	7,500.00
Total Utility Connections	\$	2,072,000.00
Total Debt Proceeds	\$	-
TOTAL REVENUES	\$	2,085,000.00

WATER FUND EXPENSES

Total Debt Service	\$	253,018.00
Total Transfers	\$	94,998.00
Total Capital Outlay	\$	243,000.00
Total Water Trans. & Distribution	\$	489,429.57
Total Filter Plant	\$	941,026.48
Total Other Financing	\$	63,527.96
TOTAL EXPENSES	\$	2,085,000.00

SEWER FUND REVENUES

Total Federal Aid	\$	-
Total Misc. Revenue	\$	16,000.00
Total Recovered Costs	\$	26,157.00
Total Utility Connections	\$	3,557,000.00
Total Other Financing	\$	-
TOTAL REVENUES	\$	3,599,157.00

SEWER FUND EXPENSES

Total Debt Service	\$	823,772.00
Total Transfers	\$	-
Total Capital Outlay	\$	315,000.00
Total Sewer Collection	\$	322,598.36
Total Peppers Ferry	\$	2,090,597.00
Total Other Financing	\$	47,189.64
TOTAL EXPENSES	\$	3,599,157.00